

Ohio State University - Marion Campus

Psychology Class Expectations

1. Daily Attendance

- Students are expected to attend ALL classes
- It is each student's responsibility to obtain information that is covered in every class (e.g., announcements, lecture notes, demonstrations, etc.)

2. Absences

- **ABSENCES ARE STRONGLY DISCOURAGED**
- It is the student's responsibility to inform professor prior to planned absence (or as soon as possible for unplanned absences)
- It is the student's responsibility to collect notes and to turn in assignments on time
- If you must have extended absences, talk with your instructor, and be prepared to drop the course.

3. OSU plagiarism policy

- It is student's responsibility to understand OSU plagiarism policy
- According to the Office of Student Conduct Academic Dishonesty Guide, plagiarism involves "...submission of an assignment as the student's original work that is entirely or partly the work of another person."

4. Make-up exams: Three categories

- **Planned Absence**
 - Student's responsibility to arrange alternative test date with professor prior to exam date
- **Unplanned Absence – Legitimate reason**
 - Legitimate reasons include: illness, family emergency, weather conditions, child care issues, etc.
 - Requires documentation to demonstrate legitimacy
 - It is the student responsibility to contact professor by end of the same day as the exam
 - It is the student's responsibility to contact the professor to arrange alternative test date at the at professor's earliest convenience
 - Make-up exams may be in a different format (e.g., oral exam, essay, etc.) and are often more difficult
- **Unplanned Absence – non-legitimate reason**
 - **NO MAKE-UP EXAMS**

5. Use of phones/texting in class

- No text messaging. No surfing on laptop. No talking. Turn off ring-tone during class.

6. Communication with Professor

- Use OSU email address (xxx.x@osu.edu) when emailing your instructor

7. Assignments

- Turn in during class time on assigned date; assignments turned in after the end of the class that it's due will be considered late
- Type-written
- **ALL LATE ASSIGNMENTS WILL LOSE POINTS**

8. Amount of work expected per class

- About 3 hours per credit/week
- e.g., 5 credit course = 5 hours in class/week; 10 hours outside of class/week